

Memorial University of Newfoundland invites applications for a tenure-track position in the University Library System.

Cataloguing Librarian
Bibliographic Control Services Division
Queen Elizabeth II Library

The person we want to hire:

Memorial University is seeking a creative and collegial librarian with a passion for cataloguing and metadata work to share in shaping the future of resource discovery and access. We are looking for an individual with a broad knowledge base, grounding in current cataloguing and metadata standards and practice, and enthusiasm for exploring alternative and complementary modes of effective resource description.

The successful candidate will have a degree from an ALA accredited graduate program. He/she will have excellent interpersonal abilities, strong analytical, problem-solving and writing skills, aptitude for detailed work, and be capable of using technology to find innovative solutions. The person will learn quickly both independently and collaboratively, will enjoy developing a versatile cataloguing expertise, and will have an ability to adapt to change with patience and flexibility. The individual will have a desire to participate in setting future directions for the Division and the Library, and will be engaged in the evolving world of digital information. Cataloguing experience in an academic or research library environment, using standards such as AACR2, MARC, LCC, and LCSH, is highly desirable, as is experience in creating authority records and working with an online authority system. Knowledge of a second Western European language is beneficial. Experience in metadata creation for digital objects, work with various metadata standards and the translation of data between standards would be advantageous.

What your responsibilities will be:

As part of a collegial group of librarians in the Bibliographic Control Services Division, the successful candidate will perform original cataloguing in various resource formats and subject areas, and participate in non-MARC metadata creation. He/she can expect to work with Library of Congress (LCSH, LCC) and National Library of Medicine (MeSH) subject standards, use AACR2 for descriptive cataloguing, use MARC for encoding, and employ Dublin Core and various local and international descriptive and subject standards. The successful candidate will be instrumental in the Division's transition to alternative and future cataloguing and metadata standards and models, such as RDA, FRBR, FRAD and Linked Data. Teaching of new skills to coworkers will be expected and supported. Materials for original cataloguing range broadly, including electronic resources, government documents, technical reports, scores and sound recordings, audio-visual materials, maps, rare books, academic theses, and other published and unpublished resources. Works catalogued may be for specialized collections such as marine studies, or medicine and health; they may be unique titles for a comprehensive collection relating to Newfoundland and Labrador; or they may be digitized resources for Memorial's Digital Archives Initiative collections. Cataloguing librarians at Memorial may carry out focused responsibilities for aspects of the Division's workflow, for specific projects, and/or for liaison with other library units or branches. They collaborate along with the Bibliographic Control Services Division Head in establishing policies, priorities and procedures, and in teaching and advising coworkers. All may initiate and/or lead special projects either within the Division or with other Library colleagues. Research and professional development are encouraged and expected.

Who we are:

The Bibliographic Control Services Division is located in the Queen Elizabeth II Library, the central library in Memorial's system. The Division, with a staff of seven librarians and seventeen library assistants, is the largest of the technical services units in the library system and is responsible for cataloguing of resources in all formats, as well as for digital library metadata. Memorial's librarians strive to be forward-looking and dedicated professionals, committed to high standards of resource access and public service. Our mission is to support the University's research agenda and student success at all levels. The Memorial University Library is a SirsiDynix site and uses CONTENTdm for the University's digital collections.

For more details about us see <http://www.library.mun.ca/about>

Memorial University is the largest university in Atlantic Canada. As the province's only university, Memorial plays an integral role in the educational and cultural life of Newfoundland and Labrador. Offering diverse undergraduate and graduate programs to about 18,000 students, Memorial provides a distinctive and stimulating environment for learning. St. John's is a very safe, friendly city with great historic charm, a vibrant cultural life, and easy access to a wide range of outdoor activities.

Benefits :

This is a permanent tenure-track appointment. An appointment at the rank of Librarian I or II is anticipated. Salary ranges as of September 2011 are \$54,190-\$67,917 and \$62,034-\$81,644 for Librarian I and II respectively. Actual salary will recognize experience and qualifications. Memorial offers this position, as part of the bargaining unit, with standard academic benefits including provision of time for research and professional development. For more details see <http://www.mun.ca/munfa/collagree.htm>.

How you apply:

Interested qualified individuals should send a résumé and contact information for three references to:

Lorraine Busby	Tel: (709) 864-3862
University Librarian	Fax: (709) 864-2153
Memorial University of Newfoundland	Email: univlib@mun.ca
St. John's, NL Canada A1B 3Y1	

The deadline for applications is May 4, 2012. Please cite competition number VPA-QEII-2012-001

Memorial University of Newfoundland is committed to employment equity and encourages applications from qualified women and men, visible minorities, aboriginal people and persons with disabilities.

All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority.