

## **Head of Digital Collections and Preservation Systems**

Columbia University Libraries (CUL) is seeking a dynamic library information professional to provide leadership in support of its expanding programs in digital collection building, digital archives and digital preservation. The acquisition, provision of access, and preservation of digitized and born-digital content and cultural heritage materials is a major programmatic area within the Libraries. CUL is engaged in a number of exciting, high-profile digital initiatives, grant-supported projects and software development and implementation programs, and is also involved in collaborative activities with other research libraries and colleague institutions.

The Head of Digital Collections and Preservation Systems is a new position reporting to the Director of Digital Library and Scholarly Technologies that will:

- guide and oversee the work of the Digital Collections and Preservation Systems team (currently four positions);
- collaborate closely with leadership and staff in Columbia's special and distinctive collections, Preservation and Digital Conversion, and Original and Special Materials Cataloging teams;
- provide coordination and institutional leadership in CUL planning for and implementing systems and services for the trustworthy, long-term preservation of CUL digital content;
- help guide and manage the further development of existing software platforms and implement new and enhanced software systems in support of this program area;
- build close and productive working relationships with other technology staff within the Libraries and serve on project teams and special digital initiatives;
- assist with grant preparation and reporting;
- represent Columbia's digital collections, archives and preservation systems and services externally in professional and technical forums.

### **Required Education, Training, Skills, and Experience**

- ALA-accredited MLS/MLIS, MIS or the equivalent combination of a relevant advanced degree or experience working in an academic library
- Knowledge of principles and key trends in the field of digital libraries and digital preservation
- Knowledge of current and emergent metadata standards for digital content and preservation
- Ability to collaborate with various library units and operations in complex environment
- Excellent written and verbal skills and strong interpersonal skills
- At least 1 year of supervisory experience of library professional staff
- Proven proficiency in developing digital projects, digital project management
- Active participation and involvement in professional and scholarly associations and a record of scholarly engagement
- At least two years' experience working with digital collections

### **Preferred Education, Training, Skills, and Experience**

- Familiarity with the Fedora/Hydra/Blacklight technology stack
- Significant experience in an academic / research library
- Experience with grant writing and managing grant-funded projects
- Experience with Agile project development and management methodologies
- Experience working with born-digital archival collections
- Two years of supervisory experience of full-time employees
- Knowledge of semantic web technologies, SEO strategies and other relevant technologies

Columbia University is an Equal Opportunity/Affirmative Action Employer and strongly encourages individuals of all backgrounds and cultures to consider this position.. We have a longstanding commitment to diversity rooted in values of inclusion and social justice, a commitment reflected in the curriculum and

throughout University life. Columbia welcomes applications from candidates who share these values and who will foster their contribution to the University's educational mission. We invite applicants who have demonstrated creative approaches to empowering and mentoring staff, leading projects, solving problems, and developing user-centric programs, services, or collections. We offer salary and benefits commensurate with qualifications and experience. Columbia University Libraries afford a flexible and collegial working environment and foster professional growth of staff with management training and travel funding for professional meetings.

**For immediate consideration, please apply online:**

<http://academicjobs.columbia.edu/applicants/Central?quickFind=64219>